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B. Audio Aids Section

25X1A9a

Practice briefings, delivered by the trainees in Mr. [REDACTED] Intelligence Class, are to be photographed under a system devised by AAS. Our technicians are setting up the camera, lights, electrical connections, and preparing a system so that all the instructor has to do is slip several switches and the action will be photographed. This has required extensive and rush preparations by AAS but the results should be worth the effort. When the briefings are over AAS is ready to cut the film into individual segments which will permit each trainee to examine and analyze his delivery as many times as is necessary. Self-critique can thus be performed individually or for the class.

25X1A9a

[REDACTED] unique idea to make sound motion picture records of each delivery may well be the forerunner of a similar use for the study of presentations by Case Officers.

C. Visual Aids Section

Management Course

One chart: revolving wheel device, "Cycle of Management."

ISB

Film props: number and street sign, automobile door lettering "Detroit Police" with removable cover, and OTR seal.

Intelligence School (IOC)

Charts (revision of two): CIA Organization and National Security Structure.

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Operations School

Vu-graph slide and file copy print "Allied Chemical Plant."

DTR

One chart: large size, "OTR Organization."

Miscellaneous signs, nameplates, and small constructions for following components:

ISB, LAS, Intelligence School, and routine OTR year-end activities.

25X1A9a

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training
THROUGH: Executive Officer
FROM : Chief, Instructional Services Branch

DATE: 8 December 1960

SUBJECT: Weekly Activities Report No. 19
Instructional Services Branch
2--8 December 1960

I. Significant Items

A. Film Production

1. Security Film

25X1A5a1 Work by [REDACTED] progresses satisfactorily.

2. DD/I Film

25X1A9a [REDACTED] DD/I, has not yet reported on Parts
2, 3, 4, and 5 which were submitted to him by Mr.
25X1A9a [REDACTED] on 21 November.

Production Part 1 commenced on 7 December with about four hours work being accomplished on an interior scene. Exterior shooting will commence next Monday, a.m., weather permitting. The two major roles were cast this week after twenty-two personal interviews.

25X1A9a [REDACTED] met with the Deputy Chief of Police on 2 December and arranged for police support during our shooting next week at Van Ness St. and Reno Road, N. W.

25X1A9a [REDACTED] will be used as a backstop in the event one is required.

3. Counter-Audio

25X1A9a [REDACTED] has begun preliminary research for the script of this film.

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